

Archive Fee Schedule

Fees for the use of archival material in the Archives of the Hamburg Institute for Social Research (HISArchGV)

Photocopies and digital scan

- **photocopies / printouts, self-service** (incl. VAT) per page
 - photocopies (self-service) **.05 €**
 - printout from electronic media (self-service) **.10 €**
 - reader-printer copy (self-service) **.25 €**
- **photocopies / printout made by Archives staff** (VAT not incl.)
 - photocopies (made by staff) **.25 €**
 - printout from electronic media (made by staff) **.25 €**
 - reader-printer copy (made by staff) **.25 €**
- **digital scan** (VAT not incl.)
 - digital document scan (made by Archives staff) **.40 €**
 - CD / DVD record **1.00 €**
- **additional fee for postage and packaging and handling per mailing**
 - Postage (actual cost, minimum) **1.45 €**
 - Packaging (actual cost, minimum) **.55 €**
- Please note that tax is not included in the charges for photocopies, printouts, and digital scans made by Archives staff.

Photographic reproductions	b/w	color
• Photograph (from existing print or file) <ul style="list-style-type: none">◦ for academic / non-commercial use◦ exhibition or catalogue◦ publication◦ national	20 €	30 €
• Photograph (new print or file) <ul style="list-style-type: none">◦ for academic / non-commercial use◦ exhibition or catalogue◦ publication◦ national	35 €	45 €
• Photograph (from existing print or file) <ul style="list-style-type: none">◦ for academic / non-commercial use◦ exhibition and catalogue◦ publication◦ national	35 €	45 €

<ul style="list-style-type: none"> • Photograph (new print or file) 50 € 60 € <ul style="list-style-type: none"> ◦ for academic / non-commercial use ◦ exhibition and catalogue ◦ publication ◦ national 												
<ul style="list-style-type: none"> • National exhibition, itinerant or permanent 100 € 120 € <ul style="list-style-type: none"> ◦ for academic / non-commercial use ◦ exhibition and catalogue ◦ publication ◦ national 												
<ul style="list-style-type: none"> • Reduced fees for series or large numbers of photographs on request. 												
<ul style="list-style-type: none"> • Fees for commercial use in periodicals are calculated based on print run (normal or high) and position of the photograph (cover or inside pages). <table border="0" style="margin-left: 40px; width: 60%;"> <tbody> <tr> <td>◦ inner pages (normal print run)</td> <td style="text-align: right;">60 €</td> <td style="text-align: right;">100 €</td> </tr> <tr> <td>◦ cover (normal print run)</td> <td style="text-align: right;">110 €</td> <td style="text-align: right;">150 €</td> </tr> <tr> <td>◦ inner pages (high print run)</td> <td style="text-align: right;">80 €</td> <td style="text-align: right;">120 €</td> </tr> <tr> <td>◦ cover (high print run)</td> <td style="text-align: right;">150 €</td> <td style="text-align: right;">190 €</td> </tr> </tbody> </table> 	◦ inner pages (normal print run)	60 €	100 €	◦ cover (normal print run)	110 €	150 €	◦ inner pages (high print run)	80 €	120 €	◦ cover (high print run)	150 €	190 €
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Tax is not included in the charges listed here.

Charges for other services on request, subject to availability