

Library Fee Schedule

Library Fee Schedule for the Use of Library Media in the Library of the Hamburg Institute for Social Research (HISBiblioGVengl)

Fees

Photocopy / printout, self-service (incl. VAT) fee per page

- Photocopies (self-service) 0.05 €
- Printout from computer printer (self-service) 0.05 €
- Reader-printer copy (self-service) 0.25 €

Photocopies / printout made by Library staff (VAT not incl.)

- Photocopies (by staff) 0.25 €
- Printout from electronic media (by staff) 0.25 €
- Reader-printer copy (by staff) 0.25 €

Digital scan (VAT not incl.)

- Digital scan of document (made by Library staff) 0.40 €
- Digital scan from CD / DVD record 1.00 €

Additional fees for postage, packaging, and handling

- Postage (actual cost or fixed minimum rate) 1.45 €
- Packaging and handling (actual cost or minimum fixed rate) 0.55 €

Please note that tax is not included in the charges for photocopies, printouts, and digital scans made by Library staff.